



BiermannNeff

It is our aim to build long-term relationships with our clients and candidates and to be a competent, strategic partner with regard to human resources and career development in Central Europe. We would like to make use of our networks to offer strong professionals a stepping-stone for furthering their career development. In addition we offer a platform for topics such as sustainability and diversity in day-to-day operations, in our relationships and in our way of doing things, and we transmit ideas and experience. Progress and continual further development are tremendously important components and preconditions for companies' success. In keeping with this thinking, we too keep developing. Yet, we are convinced of the added value and sustainability of our conventional business – our highly personalised and individually tailored personnel placement. No network and no platform is able to build the conviction that a personal meeting or a direct exchange is able to generate. We jointly manage our company based on the ideas of our team.

Junior Executive Search Consultant / Research Associate 100%

Tasks As an ambitious Junior Executive Search Consultant you will be sourcing prospective and promising candidates for our projects in close collaboration with a senior consultant. This includes direct addressing of candidates by phone as well as reviewing of applications for job advertisements and referrals. Accompanying senior consultants to interviews with appropriate candidates, you will be prepared for your future individual meetings with contestants. Further tasks include the preparation of information about candidates as well as shortlists which will be presented to our clients. You will establish and expand your network in the financial markets industry by meeting and speaking with professionals every day. In addition to your direct interaction with potential candidates, you will obtain and maintain job requirements from our clients and support senior consultants in acquiring new clients and in strengthening existing relationships.

Required Profile As ideal candidate you have a good academic background and at least basic knowledge of and strong interest in financial markets. Having gained first work experience outside university – be it as an intern or trainee – you are valued as a reliable and entrepreneurial thinking partner. As an open-minded and communicative personality you are interested in building up relationships with financial professionals. You have the ability to work in a team as well as to handle specific tasks independently and under pressure. Always aiming to contribute substantially to the success of a project, you think and act proactively and articulate your own ideas. You are a hands-on character with a can-do mentality.



Required Profile

You are curious and eager to learn how the financial industry works. You appear confident and reassuring even in difficult situations. Perfect command of German as well as very good command of English – spoken and written – are a must.

Contact

Should you feel that this role could be of interest, we are looking forward to get to know you personally. You can send your application dossier to klaus.biermann@biermann-neff.ch For any further questions, please do not hesitate contacting us on +41 44 213 6221.